

East Bay K-8
2021-2022
Volunteer
Orientation

VOLUNTEER



Dear Volunteers,

Thank you so much for your interest in supporting our students and schools! With over 29,000 students, the Santa Rosa County School District has a huge responsibility in preparing children for a successful future. The support from our volunteers will help to ensure our students have the brightest future possible!

As we move past the pandemic, we are very eager to return to a robust and rewarding volunteer program. During the 2018-2019 School Year, there were 9,714 approved volunteers with over 11,988 volunteer hours! What an incredible contribution these volunteers made to the success of our students!

There are myriad ways that volunteers can make a difference! Serving in a Parent Teacher Organization or the School Advisory Council are great opportunities for parent leadership. Volunteering in the media center, band and chorus programs, or at a book fair are also great ways to enhance the school experience for our students. Many volunteers actually help from home by preparing materials for teachers.

No matter how you choose to volunteer, please know your efforts are truly appreciated. Our teachers, staff, administrators and school board humbly thank you for the time and talent you so generously give to our schools and hope you find the experience inspiring and rewarding! We look forward to seeing you during the 2021-2022 school year in our schools!



Message from Dr. Barber

General Goals of the Santa Rosa District Schools

VOLUNTEER PROGRAM

- Increase parent and family engagement in each student's education
- Provide assistance and support to classroom teachers, other educators and support staff in the school
- Improve communication and strengthen relations between the school and the community they serve
- Enrich student experiences beyond what is normally available in schools through unique resources that can be contributed by volunteers

How to become a Volunteer



1) Complete the volunteer application (found on the school district website) each year (both Level 1 and Level 2 volunteers) and turn a completed application in to each individual school at which you wish to volunteer.



2) Answer all questions truthfully.



3) Level 2 volunteers - Level 2 volunteers are those who will attend or chaperone an overnight field trip with students. In addition to going through the Level 1 process, Level 2 volunteers must be approved by the school principal and must complete the Level 2 process which includes fingerprinting. The Level 2 volunteer applicant will pay the costs associated with obtaining Level 2 clearance and the Level 2 badge.

The background of the slide features a close-up, slightly blurred image of several interlocking wooden gears in various colors including white, light blue, dark brown, orange, and red. The gears are arranged in a way that suggests movement and interconnectedness.

Volunteers Shall

- be in good physical and mental health
- receive and comply with information regarding rules and policies from the appropriate staff member(s) as it relates to their volunteer duties
- shall be provided with proper supervision both during training and during volunteer activities at the school site
- be approved by the School Board or its designee
- be assigned only to staff members requesting their service
- shall maintain effective student/class management strategies to ensure the safety and wellbeing of all students.
- shall be assigned only to staff members requesting his/her services.
- shall provide instructional activities in accordance with the directions of the supervising teacher/staff member.
- shall not assume responsibility for the discipline of students.
- shall not contact parents regarding the performance of students or write comments on documents that go home without approval of the supervising teacher/staff member.

Volunteers May Not

- assume responsibility for the supervision of a class in the absence of a certified teacher or be alone with students on the school campus or during a field trip
- grade student work on anything other than objective work (i.e.,: true/false, multiple choice, etc.). The teacher must review ALL papers, checking for accuracy and determining student progress
- discipline a student
- establish instructional objectives
- make decisions regarding the relevancy of certain activities or procedures in the attainment of instructional objectives
- provide the initial instruction for accomplishing instructional objectives
- make decisions regarding the appropriateness of certain teaching materials for accomplishing instructional objectives
- make judgments regarding the attainment of instructional objectives, unless these judgments are based upon clear and objective criteria (such as specific achievement standards on a true/false test).
- contact parents regarding the performance of students, write comments on papers that go home or let parents know details of what occurred during the school day with their child
- bring a pre-school or any other child with them when they volunteer.

Volunteer Oppertunities

- Classroom Instructional Volunteer
- Band or Chorus Volunteer
- Media Center Volunteer
- Room Parent
- Vision Screening Volunteer
- Field-Trip Volunteer
- School Picture Volunteer
- School Events Volunteer
- Testing Proctor Volunteer
- PST
- At-Home Volunteer

Thank you!
We are
looking forward to an
amazing first year.

